

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF THE
LANCASTER COUNTY LAND BANK AUTHORITY
DECEMBER 16, 2025
AT 4:00 P.M.
28 PENN SQUARE, SUITE 100
LANCASTER, PA 17603**

The members of the Board of the Lancaster County Land Bank Authority met Tuesday, December 16, 2025. The Board meeting was held at the offices of the Lancaster County Housing & Redevelopment Authorities, 28 Penn Square, Lancaster, and via Zoom Videoconference.

Members of the Board in attendance: Mike Callahan, Ed Fisher, Gerald Robinson and Jim Williams.

Staff members present were: Justin Eby, Executive Director; Audrey Steinmetz, Director Tenant and Landlord Services; Deb Jones, Director of Human Services; Marisol Maldonado, Director of Housing and Community Development; Scott Fredo, Director of Administration and Finance and Beth Dreyer-DeGoede, Secretary.

Also in attendance: None

Mr. Williams called the meeting to order at 4:02 p.m.

Public Comments – None

Minutes of the October 2025 meeting were approved. The motion was made by Mr. Fisher, second by Mr. Robinson, and accepted.

Communications - None

Staff Reports: Ms. Maldonado noted that 336 Main Street in Denver is looking for a commercial tenant, possibly 2, the residential portion of the building is occupied. The administration building in Manheim has an open request for letters of interest which are due by Friday, December 20, 2025, so far none have been received. They may need to schedule an Open House or media release for the property to garner interest. There is no update on the Firehouse in Manheim. The open position for a building construction consultant will hopefully be filled by the end of the week.

Ms. Maldonado and Mr. Eby have been meeting with the Ephrata Borough about the Land Bank.

The Financial Reports for October and November 2025 were approved on a motion by Mr. Robinson, second by Mr. Fisher, and unanimously accepted.

Committee Reports - None

Unfinished Business - None

New Business - None

Other Business: Mr. Williams inquired as to the open positions in the Housing and Community Development department, the positions are paused on Indeed as they interview applicants.

Mr. Williams announced that the next meeting of the Board of the Lancaster County Land Bank Authority is expected to be held Tuesday, **January 27, 2026** at the offices of the Lancaster County Housing and Redevelopment Authorities, 28 Penn Square, Suite 100, at 4:00 p.m.

The meeting was adjourned at 4:14 p.m.

Beth A. Dreyer
Beth A. Dreyer-DeGoede, Secretary