

LCHRA MEDIA REQUEST FORM

This form is used to track and manage all media requests for organizations under the LCHRA umbrella including; the Housing and Redevelopment Authorities, Office for the Homeless Coalition, Land Bank Authority, Lancaster Redevelopment Fund, and Lancaster County Reentry Coalition. Please allow two business days for staff to respond.

Name:

Date:

Phone Number:

Email:

Outlet Name:

Role: ☐ Reporter ☐ Editor ☐ News Director ☐ Other

If 'other' please describe:

Outlet Type: ☐ Print ☐ Television ☐ Radio ☐ Other

If 'other' please describe:

Request Type: ☐ Background Information ☐ Interview ☐ Quote

Request Subject:

Is there a deadline? ☐ Yes ☐ No

If Yes, date story will air or run:

Description of Request:

Please submit completed forms to:

press@lchra.com

