

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF THE
LANCASTER COUNTY HOUSING AUTHORITY
JUNE 25, 2024 FOLLOWING THE 4 PM MEETING OF
THE LANCASTER COUNTY LAND BANK AUTHORITY
28 PENN SQUARE, SUITE 100
LANCASTER, PA 17603**

The members of the Board of the Lancaster County Housing Authority met Tuesday, June 25, 2024. The Board meeting was held at the offices of the Lancaster County Housing & Redevelopment Authorities, 28 Penn Square, Suite 100, and via Zoom Videoconference.

Members of the Board in attendance: Jim Eby, Ed Fisher, Gerald Robinson, and Jim Williams.

Staff members present were: Justin Eby, Executive Director; Michaela Allwine, Director Housing and Community Development; Scott Fredo, Director of Finance and Administration; Audrey Steinmetz, Director Tenant and Landlord Services; Jocelynn Naples, Director of Communications, Development and Special Projects; Rachel Valmonte, Compliance Manager; Sean Krumpke, Community Development Program Manager; Jody Heinrich, Grants Manager; Steve Kaufhold, Construction Project Manager; Marjorie Shaffer, Homelessness Housing Coordinator and Beth Dreyer-DeGoede, Secretary.

Also in attendance: Tim Stuhldreher, Editor *OneUnitedLancaster.com*; Alice Yoder, *Lancaster County Commissioner* and Ethan Grabowski, *Lancaster County Commissioners Office Intern*

Mr. Fisher called the meeting to order at 4:11 p.m.

Public Comment – None

Minutes of the May 2024 meeting were approved. The motion was made by Mr. Jim Eby, second by Mr. Williams and unanimously accepted.

Communications – None

Staff Reports - None

The Monthly Activity and Status Report is attached hereto and made a part hereof.

The Financial Report for the month of May 2024 was approved on a motion by Mr. Jim Eby, second by Mr. Robinson and unanimously accepted. Mr. Fredo noted that they have over 100% voucher utilization. Mr. Fisher asked how long they could be at that level and will it drop back down. Mr. Fredo said 15-18 months and yes, it would drop. Mr. Fisher thanked the Housing Authority staff for their work. Commissioner Yoder asked how this utilization compared to the past and if they could increase the number of vouchers. Ms. Steinmetz said it was lower utilization in the past, and perhaps they could increase the number of vouchers but it is difficult to find landlords who will accept them.

Committee Reports – None

New Business:

1) The board approved a Memorandum of Understanding with the Lancaster County Children and Youth Agency, the Lancaster City Housing Authority, and the Lancaster County Homelessness Coalition for administration of the Foster Youth to Independence Program. Ms. Steinmetz noted this is a program for youth aged 18-24 years old who were previously in foster care. They would be eligible for a 36 month housing voucher which could be extended. Individuals would be placed on a wait list, vetted for eligibility and then given a voucher. Mr. Jim Eby asked how many vouchers would the Housing Authority get. They could get 25 vouchers, and could ask for more, up to 50. Mr. Stuhldreher asked if this is a new program and when it might be rolled out. Ms. Steinmetz noted it was new and they hope to get it started by the end of July. Commissioner Yoder noted that this has been a long time request from Children and Youth and will be filling a gap in our community. Ms. Steinmetz said that partnering agencies would provide services to the youth. Mr. Stuhldreher asked if this served the same demographics as Manor Youth House, and it does. Mr. Fisher said he was excited about this program. Mr. Justin Eby said it had good collaboration between many organizations. The motion to approve was made by Mr. Williams, second by Mr. Robinson, and unanimously carried. (A copy of said Resolution [JUN 24 #5] is attached hereto and made a part hereof).

NOW, THEREFORE, BE IT RESOLVED by the Board of the Lancaster County Housing Authority to approve a draft Memorandum of Understanding, and to authorize the Executive Director to enter into a final Memorandum of Understanding, wherein the services of community providers will be detailed and defined.

Other Business:

Mr. Fisher announced that the next meeting of the Board of the Lancaster County Housing Authority is expected to be held Tuesday, July 23, 2024, after the 4 p.m. meeting of the Lancaster County Land Bank Authority.

The meeting was adjourned at 4:25 p.m.



Beth A. Dreyer-DeGoede, Secretary