

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF THE
LANCASTER COUNTY LAND BANK AUTHORITY
SEPTEMBER 26, 2023
AT 4:00 P.M.
28 PENN SQUARE, SUITE 100
LANCASTER, PA 17603**

The members of the Board of the Lancaster County Land Bank Authority met Tuesday, September 26, 2023. The Board meeting was held at the offices of the Lancaster County Housing & Redevelopment Authorities, 28 Penn Square, Lancaster, and via Zoom Videoconference.

Members of the Board in attendance: Christopher Boyd, Mike Callahan, Jim Eby, Ed Fisher, Jim Williams, and Gerald Robinson.

Staff members present were: Justin Eby, Executive Director; Deb Jones, Director of Human Services and the Office for the Coalition; Scott Fredo, Director of Finance and Administration; Audrey Steinmetz, Director Tenant & Landlord Services; Sean Krumpe, Acquisition & Rehabilitation Program Coordinator; John Hursh, Finance and Administration Manager; Jody Heinrich, Grants Manager; and Beth Dreyer-DeGoede, Secretary.

Also in attendance: Tim Stuhldreher, Editor *OneUnitedLancaster.com*

Vice-chair, Jim Williams called the meeting to order at 4:01 p.m.

Public Comments – None

Minutes of the July 25, 2023 meeting were approved. The motion was made by Mr. Robinson, second by Mr. Boyd, and unanimously accepted.

Communications – None

Staff Reports: Mr. Krumpe reported that the Land Bank has 7 ongoing projects, 5 are in Columbia Borough. The project in Denver is approved for demolition. Mr. Williams inquired about the slow process in the Manheim project. Mr. Krumpe noted that it was due to a review that was needed for the sprinkler system, but it should start to move forward again now.

Mr. Jim Eby joined and assumed control of the meeting.

The Financial Reports for July and August 2023 were approved on a motion by Mr. Robinson, second by Mr. Fisher, and unanimously accepted. Mr. Fredo introduced the Finance and Administration Manager, John Hursh, who prepared these reports this month. Mr. Hursh noted that the report for August had a lot of catching up on accounts from the Redevelopment Authority.

Committee Reports – None

Unfinished Business – None

New Business:

- 1) The Board approved the 2024 Board Meeting Schedule. The motion to approve was made by Mr. Williams, second by Mr. Robinson and unanimously carried. (A copy of said Resolution [SEPT 23 #7] is attached hereto and made a part hereof).

NOW THEREFORE BE IT RESOLVED by the Board of the *Lancaster County Land Bank Authority* that the regular meetings for the year 2024 shall be held on the *fourth* Tuesday of each month, with the exception of December when the meeting shall be on the *third* Tuesday. Said meetings will be held at approx. 4:00 p.m. at the offices of the Lancaster County Housing & Redevelopment Authorities or via the *Zoom* video-conferencing platform.

The scheduled meetings are as follows:

Tuesday, January 23, 2024
Tuesday, February 27, 2024
Tuesday, March 26, 2024
Tuesday, April 23, 2024
Tuesday, May 28, 2024
Tuesday, June 25, 2024

Tuesday, July 23, 2024
Tuesday, August 27, 2024
Tuesday, September 24, 2024
Tuesday, October 22, 2024
Tuesday, November 26, 2024
Tuesday, December 17, 2024

- 2) The Board approved an intergovernmental agreement with Conoy Township and the Elizabethtown Area School District. Mr. Krumpe noted that the Land Bank is expanding into more rural areas. The motion to approve was made by Mr. Robinson, second by Mr. Callahan, and unanimously carried. (A copy of said Resolution [SEPT 23 #8] is attached hereto and made a part hereof).

NOW, THEREFORE, BE IT RESOLVED, by the Board of the Lancaster County Land Bank Authority to authorize the Chairman of the Board to execute the *Inter-Governmental Cooperation Agreement* between the Lancaster County Land Bank Authority, and Conoy Township, and the Elizabethtown Area School District.

Other Business: Mr. Eby announced that the next meeting of the Board of the Lancaster County Land Bank Authority is expected to be held Tuesday, **October 24, 2023** at the offices of the Lancaster County Housing and Redevelopment Authorities, 28 Penn Square, Suite 100, at **4:00 p.m.**

The meeting was adjourned at 4:11 p.m.


Beth A. Dreyer-DeGoede, Secretary